

LibreOffice Impress

Learning Objectives

After the completion of this lesson, students will be able to:

- define presentation.
- create a new presentation.
- insert text box, images, audio and video files.
- insert and delete a slide.
- view a slide show.



Introduction

LibreOffice Impress is a software that is used to create a presentation with text effect, graphics, sound to make it interesting and effective for the audience. A colourful presentation containing text, photos, picture, sound and animation will amaze the viewers and make them more interested to listen to the presentation. Animation is the process of creating movement for an object. It is a user friendly application software. To start LibreOffice Impress, we can follow the steps given below:

1. Click the **Start** button.
2. Click **All Programs**.
3. Click **LibreOffice Impress**
4. Click **LibreOffice Impress** option.

25.1 Presentation

A presentation is a structured delivery of information. It is a systematic display of information along with graphics, movies, sound, etc. All these are displayed together on the screen.

25.1.1 Create a Blank Presentation

To create a Blank presentation, follow the given steps:

1. Click the LibreOffice Impress
2. Click the New option from the File menu.
3. Click Presentation option from the left pane.
4. Click Blank Presentation option.

LIBREOFFICE IMPRESS

